



MINUTES

MARCH 15, 2011

2:30 PM

UNIVERSITY LIBRARY, ROOM 622

(approved as amended)

Members: Katrina Branson, Brandon Bruscato, Kirby Campbell, Susan Duggins, Laura Knotts, Stacy

ATTENDEES

Minutes of March 15, 2011 (Continued)

asked individuals (in the past) to "test" the survey and make a note of how long it takes to determine completion time. Employees will receive a unique login- s randomly assigned- so there is no way to associate the survey with an ~~employee and his or her~~ employee's responses.

Wilkerson mentioned there were some employees who do not have email addresses. Wilkerson will determine who they are. Duggins clarified ~~that~~ there will be no paper surveys collected and ~~that~~ the survey will only be distributed electronically.

The next step will be a planning meeting with Wilkerson and Hill to discuss logistics. The Staff Senate will