



MINUTES

MAY 17, 2011

1:30 PM

UNIVERSITY LIBRARY, ROOM 622

(approved as amended)

ATTENDEES	<p>Members: Katrina Branson, Tresea Buckhaults, Kirby Campbell, Camile Currier, Larry Estess, Tasha Fisher, Cindy Leath, Gail Parker, Roslynn Pogue, Heather Raley, Chris Ringo, Mary Schmeer, Bryan Thorn, Lindsey Wilkerson</p> <p>Liaison: Lillian Brown</p>
ABSENT (EXCUSED)	<p>Brandon Bruscato, Catherine Estis, Stacy Lamb, Anthony Malta, Cori Scroggins, Robin Taylor</p>

Agenda Topics

CALL TO ORDER	<p>A regular meeting of the Staff Senate was held on May 17, 2011 in the University Library Room 622 and called to order at 1:30 pm by Chris Ringo, President (P) of C.1(r)w. Minutes of the previous meeting held April 12, 2011 were proposed. Amendments were noted. Gail Parker moved to approve the minutes as amended; None opposed. Motion passed.</p>
MINUTES	

DISCUSSION	<p>President's Report: Chris Ringo welcomed new members, Tresea Buckhaults and Larry Estess from Business Affairs, and Heather Raley from Recreational Services.</p> <p>Committee Reports:</p> <p>Elections: There were approximately 36 who ran in Pogue Secretary election. Katrina Branson, Secretary; _____ Parliamentarian. Each nominee received an affirmative vote for office from the Staff Senate. None opposed and no one abstained. Anthony Malta and Brandon Bruscato submitted proxy votes in absentia.</p> <p>Pamela Saulsberry elected to not return to the Staff Senate, after serving two years as a founding member. Saulsberry is not represented by the Faculty Senate because she is a department head. Kelli Cole from Assessment and Evaluation was interested in running for the Staff Senate. Cole was one of similar cases where employees were not placed in either category for the faculty or staff senate. Cole's position on the Staff Senate would be in the Academic Affairs division, having faculty rank.</p> <p>Chris Ringo will appoint Kelli Cole to fill the open position vacated by Pamela Saulsberry. Cole's term will be _____</p>
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DISCUSSION	<p><i>Minutes of May 17, 2011 (Continued)</i></p> <p>Unfinished Business:</p> <p>Chris Ringo mentioned Institution Review Board (IRB) guidelines required to conduct the Staff Senate survey. Ringo received an email from Dr. Stephen Richters, Provost, indicating there was no need for IRB approval for the staff senate survey. Laura Knotts mentioned Dr. Eric Pani, Associate Provost, is a member of the IRB and the IRB insisted those who conducted the cell phone usage survey on campus gain prior approval from IRB. Ringo said he would look into the issue further.</p> <p>Laura Knotts said there were a few questions on the staff survey which could be worded better, as she was uncertain how to answer. Knotts suggested some of the questions be tweaked for better clarity.</p> <p>Lindsey Wilkerson mentioned the IRB online training process and the IRB meeting only once a month when requests are considered. There could possibly be a timing issue as to when the staff survey will be distributed, depending on IRB approval.</p> <p>Laura Knotts inquired about whether the new Student Government Association members have stated an opinion or taken a position on the proposed No Smoking Policy, or if there was any further discussion. Ringo will follow-up; uncertain where the issue stands. Enforcement will be up to University Police for students and supervisors for employees.</p>	
<p>Next regular meeting – TBD</p>		
CONCLUSIONS	<p>There being no further business, Cindy Leath moved to adjourn. Laura Knotts seconded. Meeting was adjourned at 2:18 p.m.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		